



WEST WINDSOR TOWNSHIP

*Division of Recreation and Parks
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West Windsor Township Board of Recreation and Parks Commissioners

Minutes of Meeting of March 4, 2026

Members in attendance were Newell Benedict, Sue Levine, Teresa Lourenco, Tejinder Gill and Sharon LaForge. Also in attendance was Joe Charles, Township Council Liaison, Dana Krug, School Board Liaison, Kenneth Jacobs, Manager of Recreation and Parks and Ronnie Quacquarini, Assistant Manager of Recreation and Parks.

- I. Opening of Meeting (7:32 p.m.)
 1. Meeting was adequately noticed.
 2. Minutes of the February 4, 2026 meeting were approved.
 3. Announcement/Special Presentation – None.
 4. Public Comment – None.
 5. School Board Liaison Report – discussed school use fees. Mr. Jacobs reached out to Ms. Cincotta to discuss fees and we are waiting to hear what the fees will be.
 6. Council Liaison Report – The Mayor, Council and Administration is working to get the Clarksville Road Bridge looked at and fixed as soon as possible.
 7. Director's Report – Mr. Jacobs is working with the Humans Relations Council on the Community Picnic. Spring and Summer Program registration opened on Monday, March 2. We held a youth sports organization meeting to discuss season start and end dates and maintenance requests. WaterWorks is hiring for the summer.
- II. Standing Committee Reports
 1. Programming Committee – did not meet.
 2. Park & Landscape Committee – did not meet.
 3. Finance Committee – did not meet.
 4. Fundraising Committee – did not meet.
- III. Old Business
 1. Dad/Daughter Dance – The event was held on February 6 and was sold out. We did have a number of no shows.
 2. Capital Project Update – Mr. Jacobs indicated that there are new picnic tables under the pavilion at Community Park. Township Council recently approved the contract to hire Center State Engineering to do the plans for the court repairs project at the skate park and basketball court at Community Park and the tennis courts at Hendrickson Drive. The pool bathroom renovations project is currently out to bid.
 3. Artificial Tree Purchase – Mr. Quacquarini handed out the pricing from the different companies. The Commission also discussed the Tree Lighting event. The Commission voted to approve the purchase of an artificial tree for the Tree Lighting event.
 4. 2026 Goals – The Commission discussed goals. One of the recurring goals that was submitted was better publicity for programs and event. Another goal was to have at least one Commissioner at each special event.

IV. New Business

1. 2026 Goals – The Commission was asked to review all of the goals and to pick three goals out of all of goals listed and bring them to the next meeting in March.
2. No new business.

V. Adjournment

Motion was made by Mr. Benedict, seconded by Ms. Lourenco. Meeting adjourned at 9:19 pm.

Respectfully Submitted,

Kenneth E. Jacobs

Kenneth E. Jacobs
Manager of Recreation and Parks